Non-Tenure Track English Instructor Positions
at Korea Military Academy (KMA)

Job Description

Korea Military Academy (KMA) is one of the most prestigious military academies in the world. Our cadets are trained to be leaders of the highest sort, dedicated to their mission of defending Korea. After their graduation, cadets are commissioned as 2nd Lieutenants of the Republic of Korea Army. Many of our graduates proceed to join the higher ranks of the Armed Forces.

Korea Military Academy provides a well-designed education system and educational environment, befitting its status as an elite military academy. KMA's faculty consists of 150 highly qualified professors including 80 professors who received doctorates from prestigious universities in Korea and abroad. The academy keeps each class with less than 20 cadets, runs an academic advisor program requiring each Korean professor to provide advice and guidance to 5 cadets, and supports 1:1 education and in-depth class discussions.

KMA is looking for a full-time English instructor. Interested applicants are strongly encouraged to apply. This is a non-tenure track position.

Main Responsibilities

1. Work 40 hours per week (Monday-Friday, 08:00-17:00, including 6~16 teaching hours per week during the regular semester)

2. Teach undergraduate English elective and major courses and participate in developing instructional programs

3. Translate and/or edit work in English

4. Develop and review teaching plans, create examinations, and prepare for classes such as recording audio-visual aids

Requirements

1. The applicants must be able to work starting August 2nd, 2021 (the start date is negotiable but no later than August 23rd).

2. The applicants must have a bachelor's degree from an English-speaking country or from a country where English is the official second language. In the case of those with degrees from countries where English is the official second language: courses must have been given in English AND the degree must be related to English language studies.

3. The applicants must be currently living in Korea with an acceptable visa (e.g., E-2).

4. The following is related to the current COVID-19 situation:
 - The applicants should not be undergoing treatment after being confirmed positive for COVID-19,
 - The applicants should not currently have a fever or any other respiratory symptoms,
 - The applicants should not have had contact with a confirmed patient within the last 14 days,
 - The applicants should not have visited any foreign countries within the last 14 days,
 - The applicants should not have visited any facilities within South Korea where mass outbreaks of COVID-19 occurred within the last 14 days.

5. Preference is given to applicants with:
 - Experience in the military or military-related institutions,
 - A certificate in English language teaching such as TESOL, TEFL, or CELTA,
 - A master's degree or higher in a relevant field of English language instruction,
 - More than three years of teaching experience,
 - Experience in teaching English pronunciation,
 - Experience in evaluating English proficiency exams,
 - Records of published articles related to English and/or teaching in academic journals.

Benefits

1. Salary: 2,700,000 KRW per month (before tax and fees; KMA shall provide the employee with half of the National Pension plan deduction and the medical insurance).

2. Housing: A three-bedroom apartment or a studio will be provided (deposit and management/utility fees not included).

3. At the expiration of each contract, a severance pay of 2,700,000 KRW will be paid.

4. Sports facilities at KMA are also available for use. You can use all KMA sports facilities during 15:30~17:00 on weekdays (13:00~17:00 on Wednesdays). Our sports facilities include: two gyms, a 6-lane swimming pool, tennis courts, badminton courts, basketball courts, and football fields.

5. Paid vacations: 21 days.

How to Apply

1. To apply, please merge the following seven documents into one PDF file and send to kma.english.recruit@gmail.com no later than the due date (Friday, July 9th, 2021):

  - Resume (or CV),
  - A copy of your transcripts from your most recent degree (scanned copies are also acceptable but the original must be submitted upon signing the contract),
  - A copy of your diploma from your most recent degree (scanned copies are also acceptable but the original must be submitted upon signing the contract [E2 visa holders must have an Apostille]),
  - A copy of certification (scanned copies are also acceptable),
  - A copy of your passport (scanned copy of the information pages [include picture and signature]),
  - A copy of your Alien Registration Card (scanned copy of front and back),
  - A copy of your criminal background check (at the federal level).

2. Two letters of recommendation should be directly sent to kma.english.recruit@gmail.com by your recommenders. Each letter should include the contact information of the recommenders (their cell phone numbers are preferred).

3. Please title your subject line in the following format: [Last name] Phone Number. For example, if you are John Doe, and your phone number is (010) 9876-5432, your e-mail subject line should read: [Doe] (010) 9876-5432.

Timeline (All dates are subject to change)

1. Application deadline: July 9th, 2021

2. Notify candidates selected for interview: July 14th, 2021

3. On-line interview and demo-lecture: July 15th ~ 16th, 2021

** Please prepare a 15-minute demo lesson for an intermediate English conversation class. **

** Due to the COVID-19 situation, only on-line interview offers will be made. **

4. Result announcement: July 21st, 2021

5. Expected start date: August 2nd, 2021

If you have any questions, do not hesitate to email us at:

kma.english.recruit@gmail.com

2LT Kyeongmin Woo

Korea Military Academy

June 25th, 2021